Grindon and Thorpe Thewles Parish Council

Parish Clerk: Coral Dean, The Granary, Durham Road, Stockton-on-Tees, TS21 3LS

Email: thorpe.grindon@outlook.com

Minutes of the Parish Council Meeting held on Monday 13th May 2019 in the Parish Hall, Thorpe Thewles.

Attendees – Nigel Heart / Margret Middleton / Michael Lowson / Michelle Davies / Garath Rees / Paul-John / Richard Mudd / Coral Dean / + 4 Residence.

Apologies – Lynne Williams / Nigel (left early)

Welcome and Introduction

NH – opened meeting he is here to start the first meeting and give advice on practical steps for moving forward.

Election of Chair

PJ – previously to the meeting everyone has agreed Michelle Davies to be so 1st vote for Michelle, seconded by Gareth Rees and agreed by all.

Appoint Vice Chair

Previously discussed at unofficial meet that Lynne was happy to be vice on this Paul-John 1st, Michelle Davises 2nd agreed.

Declaration of interest

NH - Parked and left for a further meeting

Adoption of code of conduct

NH – Handed out a copy of a drafted COC to be viewed expressing its all good to go and could also me amended if wished to do so but many other councils use this same one and it works well. One thing to note about the COC is that once this is confirmed and decided members of the Council must then submit their obligations by completing the declaration of interest within 28 days.

MD – asked about Public access on the info declared.

NH - Yes, it is public info and should include land and other information that is of interest to the area of the parish represented, there is also more details on the back of forms handed out to each councillor.

PJ – also printed and distributed more info from the NALC where more details of good practice is explained.

Clerk appointment

NH - Asked about advertising

MD / PJ / GR – discussed the advertisement efforts and that they reached out to the whole area and further as well as adverts that have been sent to search.

MJ - brought along a model guide for the employment agreement from NALC and this can be amended and filled in as required to fit the current council.

PJ – askes about having Gwynn to help guide and look over. This is agreed as a good help.

Nomination of Coral Dean

Paul-John 1st Michelle Davies 2nd

Financial Position

NH – A Bank account is needed, Details left by NH Take the opportunity to listen to Margaret she is a great source of help. Also happy for us to come back for guidance when needed and wishes all the best and an apology to leave early.

Items for next meeting.

- Assess insured
- Bank account (Barclays)
- Standing orders / Code of Conduct.

Key Points from Margret

MM – had some helpful guides and resources Including. Finance Transparency guide. Local councils explained an NLC Publication.

MM – a summary of joining NALC and the benefits courses are run together alongside Durham Council – a copy of cost has been sent but will happily re send.

Decision to Join NALC –

1st Michelle Davies and 2nd Michael Lowson

MM- also mentioned there are quarterly meetings that 1 or 2 councillors from each parish are welcome to attend this can be nominated for if a high number would be able and wish to attend. Joining will also come along with other opportunities of training and access to guides and helpful information.

MD proposed to pay for training. – Required to contact Steve for more info.

Additions to Items for next meeting

- September Free VAT info event
- Car parking at verge

Next meeting to be held Tuesday 11th June 6:30pm

Agreed By

Date: